

**Fountain Inn Christian School**  
**Financial Agreement**  
**2017-2018**

**IMPORTANT: \*Refunds are not given for registration fees, book fees or tuition payments.**

No refunds are made on the registration fee in the event of withdrawal, transfer, or expulsion. Accounts paid in full will not be refunded in its entirety. The paid in full discount that was received will be added back to the account and only 50% of the remaining balance after the current month will be refunded under all circumstances. I am responsible for immediate, full payment of all tuition fees incurred through the end of the month. The school reserves the right to withhold report cards and other records until tuition and fees have been paid in full. By signing the student admission application, you are authorizing the school to withhold report cards and other records until the tuition and other fees have been paid in full. Financial adjustments will not be made for absences. In case of early withdrawal from school, all payments must be made through the end of the current month. When an account becomes 30 days past due, the student will not be allowed to attend classes until the account is paid in full. FICS accepts cash, checks, credit card, or money order. Payments may be mailed or brought to the business office. Please do not send cash payments by mail.

**NOTE:** The annual tuition, if not paid in full, may be broken down into monthly payment plans. You may choose either the 12 month or 10 month plan. The 12 month plan begins June 1<sup>st</sup> and is only available for students registered by May 31<sup>st</sup>. The 10 month plan begins August 1<sup>st</sup>. If a student registers in September, they will be responsible for the entire annual tuition. For students registering later during the school year, a payment plan will be established based on the time of entrance.

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\*I understand payments are due on the first of each month. We do not accept partial payments. If not paid by the 10<sup>th</sup> of each month, I will pay the following; a **\$20.00 late fee** for payment received 11<sup>th</sup> to 15<sup>th</sup> each month, a **\$30.00 late fee** for payment received 16<sup>th</sup> to 20<sup>th</sup> each month, a **\$40.00 late fee** for payments received after the 20<sup>th</sup> each month.

\*I understand that there will be a \$35.00 charge for any check returned for insufficient funds. On the second offence, there will be a \$45.00 charge, and the check must be redeemed from the business office by cash within five (5) days. Also, after the second offence, all future payments must be made by cashier's check or cash, personally to the business office.

\*I understand there is a registration fee & book fee per child for enrollment. I further understand that registration & book fees are non-refundable and non-transferable unless my child is not accepted.

\*I understand I am responsible for payment of lunches in the cafeteria, cost of yearbook, and possible field trip admission fees and fine arts entries. I also understand certain extra curricular sports may cause additional expense if my child chooses to participate.

Name of Child(ren)	Grade	Name of Child(ren)	Grade
1. _____		3. _____	
2. _____		4. _____	

**Parents/Guardian:**

**Father** \_\_\_\_\_  
 Signature

**Mother** \_\_\_\_\_  
 Signature

**Date Enrolled:** \_\_\_\_\_

**I prefer to receive monthly billing statements by mail \_\_\_\_\_ or email \_\_\_\_\_**

**Responsible Party for Tuition:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_  
 (including zip code) \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Tuition amount responsible for:** \$ \_\_\_\_\_

**Registration amount due:** \$ \_\_\_\_\_ **Date Paid:** \_\_\_\_\_

**Book Fee amount \$200.00 (due by May 1<sup>st</sup>) After May 1<sup>st</sup> \$250.00**

**Payment Plan:**

Full tuition (Due August 1)  
 12-month plan (June 1 - May 1)  
 10-month plan (Aug. 1 - May 1)